

# Lake Meridian Water District COVID-19 Payment Plan Application

Transaction	Due Date (no later than)	Starting Balance	Scheduled Payment	Remaining Balance	Payments Made
Past Due Balance	N/A	\$600.00	\$0.00	\$600.00	\$0.00
First Installment Payment	3/1/2022	\$600.00	\$100.00	\$500.00	
Second Installment Payment	4/1/2022	\$500.00	\$100.00	\$400.00	
Third Installment Payment	5/1/2022	\$400.00	\$100.00	\$300.00	
Fourth Installment Payment	6/1/2022	\$300.00	\$100.00	\$200.00	
Fifth Installment Payment	7/1/2022	\$200.00	\$100.00	\$100.00	
Sixth Installment Payment	8/1/2022	\$100.00	\$100.00	\$0.00	
Payment Plan Completed	9/1/2022	N/A	\$0.00	\$0.00	
			\$600.00		\$0.00

EXAMPLE

## Payment Plan Terms

By signing this Payment Plan, you are certifying that you are, or have been impacted by the COVID-19 Pandemic and that impact has affected your ability to pay your bill. In addition, you agree to the following terms and schedule of payments as detailed. You have chosen a six (6) month Payment Plan; and the **Installment Payments** as shown **must be paid (and received by the District) ON or BEFORE the due dates** as shown. **There will be no: late fees, penalties, or shut offs during the Payment Plan, if all payments are received on time.** In order to remain on the Payment Plan, **you must pay all Installment Payments on time, PLUS pay each new bill** within thirty days of the billing date. **Failure to pay the Installment Payment amount or any new bills ON or BEFORE the due dates, will automatically terminate the Payment Plan.** If the Payment Plan is terminated, then all amounts, including any past due and new bills, **will be due and payable immediately; and late fees, penalties, and water shut offs will resume.**

Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

Applicant check one:  Owner  Tenant

Printed Name of Applicant: \_\_\_\_\_

Applicant's Signature of Acceptance: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant's Daytime Phone Number: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

**Attention Applicant:** If you agree to the Terms: **print your name; sign; date; list your daytime phone number; email address; and check-mark whether you are an owner or tenant; and return this application back to the District.** Once an eligible Payment Plan application has been received and **approved by the District, a copy of the approved Payment Plan will be sent to the customer** within 10 business days, **confirming the Payment Plan** and its Terms, installment payments to be made, and due dates.

**For Office Use Only**

Approved  NOT Approved

District Approval Printed: \_\_\_\_\_

District Approval Signature: \_\_\_\_\_

Date: \_\_\_\_\_